

MERE PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON MONDAY 14TH MAY, 2018
AT 7.30PM, THE MERE

PRESENT

Cllr J Duncalf
Cllr D Norcott
Cllr J McGuire
Cllr J Patterson (In The Chair)
Cllr L Reynolds
Cllr D Walker

APOLOGIES

Cllr J Wright

Mr Simon Skates, Cheshire East Council
Two members of the public

The Chairman started the meeting by reading a letter of resignation received from Cllr Bernard Reynolds. The council was sorry to see Cllr B Reynolds leave and acknowledged his valuable contribution to council meetings during the last two years.

1 MINUTES OF THE 2017 ANNUAL GENERAL MEETING

The minutes were proposed by Cllr Reynolds and seconded by Cllr Norcott to be a true and correct record.

AGREED

2 ANNUAL GOVERNANCE STATEMENT

In preparation for the External Audit the Annual Governance Statement was agreed and signed.

Proposed by Cllr Reynolds and seconded by Cllr Walker.

AGREED

3 RESPONSIBLE FINANCIAL OFFICERS REPORT

i The Clerk explained that the fee paid to Dominic Fenton for grass mowing is £1416.00 less than the previous financial year. The reason being that in the financial year ending 31st March 2017 the sum of £2592 was paid to Dominic Fenton which was two years' worth of grass mowing. The figure paid for this financial year ending March 2018 is for one years' worth of grass mowing, £1176. This figure is lower than expected for one year. The reason being that the building of the new by-pass through Mere meant that some grass areas were not accessible.

ii Cheque No: 100711 dated the 21st March 2017 has never been cashed by the recipient, despite reminders (£93.27) and so has been added back into the councils account.

Cllr Patterson proposed that the Financial Report for the year ending 31st March 2018 be accepted as a true and correct record. Seconded by Cllr Reynolds.

AGREED

4 STANDING ORDER5S

i **The Financial Regulations** – were proposed by Cllr Duncalf and seconded by Cllr Patterson that they be accepted by the council. They had recently been adopted by the council at the last Mere PC meeting on the 26th March.

AGREED

- ii **The Admission Of The Public and Press To Meetings** – With the following amendment to point 1 so that it reads as follows:
“The public and press shall be admitted to all meetings of the council and its committees and sub-committees.”
Cllr Duncalf proposed and Cllr Patterson seconded that the standing order be accepted.

AGREED

5 ELECTION OF OFFICERS

- i **Appointment of Chairman**
Cllr Patterson proposed Cllr Walker, seconded by Cllr Reynolds
- ii **Appointment of Deputy Chairman**
Cllr Walker proposed Cllr Patterson, seconded by Cllr Duncalf.
- iii **Appointment of Chairman Of Planning**
Cllr Norcott proposed Cllr Reynolds, seconded by Cllr Duncalf.
- iv **Appointment of Planning Assistants**
Cllr Reynolds proposed Cllr Duncalf and Cllr McGuire, seconded by Cllr Patterson
- v **Appointment of Responsible Financial Officer**
Cllr Duncalf proposed the Clerk, Miss KJ Whitlow, seconded by Cllr Norcott

AGREED

AGREED

AGREED

AGREED

AGREED

6 ITEMS INTRODUCED BY COUNCILLORS

None

The meeting closed at approximately 7:45pm

Signed:

Date: