

MERE PARISH COUNCIL
MINUTES OF THE ANNUAL GENERAL MEETING
HELD ON MONDAY 8TH MAY, 2017 AT 7:30PM, THE MERE

PRESENT

Cllr J Duncalf (In The Chair)
Cllr D Norcott
Cllr J Patterson (In The Chair)
Cllr B Reynolds
Cllr L Reynolds
Cllr D Walker

APOLOGIES

Cllr J McGuire

Two members of the public

1 MINUTES OF THE 2016 AGM

The minutes were proposed by Cllr Norcott and seconded by Cllr Duncalf as a correct record.

AGREED

2 ANNUAL GOVERNANCE STATEMENT

In preparation for the External Audit the Annual Governance Statement was agreed and signed off.

Proposed by Cllr Duncalf and seconded by Cllr Patterson.

AGREED

3 RESPONSIBLE FINANCIAL OFFICERS REPORT

The Clerk informed the council that two cheques have not been cashed totalling The sum of £243.27.

Also the council has had two invoices from Dominic Fenton during the last financial year. This is because the one at the beginning of the year was late being submitted and was Payment for the previous financial years parish maintenance.

Cllr Norcott proposed that the Financial Report for the year ending 31st March 2017 be accepted as a true record. Seconded by Cllr Patterson.

AGREED

The Financial Standing Orders – proposed by Cllr Norcott and seconded by Cllr Patterson to be accepted by the council unchanged from the previous year

AGREED

The Admission Of The Public and Press To Meetings Standing Order

Proposed by Cllr Norcott and seconded by Cllr Patterson to be accepted by the council unchanged from the previous year.

AGREED

4 ELECTION OF OFFICERS

i Appointment of Chairman

Cllr Duncalf proposed Cllr Patterson seconded by Cllr L Reynolds

AGREED

ii Appointment of Deputy Chairman

Cllr Patterson proposed Cllr Walker seconded by Cllr L Reynolds

AGREED

iii Appointment of Chairman Of Planning

Cllr Patterson proposed Cllr L Reynolds seconded by Cllr Walker.

AGREED

iv Appointment of Planning Assistants

Cllr Patterson proposed Cllr Duncalf seconded by Cllr Walker.

Cllr Patterson proposed Cllr McGuire, seconded by Cllr Walker. Although

Cllr McGuire was not present he had informed the Clerk that he is willing to stand

AGREED

- v **Appointment of Responsible Financial Officer**
Cllr Patterson proposed Miss KJ Whitlow seconded by Cllr L Reynolds

AGREED

5 **ITEMS INTRODUCED BY COUNCILLORS**

- i Cllr Patterson proposed a vote of thanks to Cllr Duncalf for her year as Deputy Chairman.

The meeting closed at approximately 7:45pm.

Signed:

Date: