

MERE PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON

MONDAY 15TH MAY, 2023, at 7:45PM

VENUE – THE MERE GOLF RESORT AND SPA

1 **PRESENT**

Cllr C Hough, Cllr R Nassab, Cllr A Richards and Cllr J Wright (In The Chair).

2 **APOLOGIES**

Cllr N Ineson

3 **CODE OF CONDUCT**

The council is using the Cheshire East Council Code of Conduct which came into force on the 1st January, 2018 and was adopted by Mere Parish Council in May 2019.

4 **MINUTES**

The minutes of the previous Annual General meeting had been approved at the Mere Parish Council meeting held on the 11th July 2022.

5 **ANNUAL GOVERNANCE STATEMENT**

*The nine points of The Annual Governance Statement 2022/23 were considered and agreed by all councillors present. Cllr Wright **proposed** that Mere Parish Council reply yes to all points. **Seconded** by Cllr Newnes. **All agreed.***

6 **RESPONSIBLE FINANCIAL OFFICERS REPORT**

- i. *The Responsible Financial Officer informed the meeting that Mere Parish Council will be certifying itself as **exempt from a limited assurance review** owing to the fact the gross income and expenditure is less than £25000. The certificate was signed by the Chairman and will be forwarded to the external auditors and placed on the Mere Parish Council website.*
- ii. *The **total receipts** figure **has increased** this year due to the fact that the council received £5492.62 CIL money compared to £575.15 in the previous year.*
- iii. *The **total expenditure** figure **has increased** when compared to the last financial years accounts. This is mainly due to the fact the council held its first Fire Works event since Covid and it also spent more on parish maintenance.*
- iv. ***Fixed Assets** – Remain the same as the previous year (Wooden bench and union jack flag).*

*Cllr Newnes **proposed** that the financial report for the year ending 31st March 2023 be accepted as a true and correct record. **Seconded** by Cllr Nassab. **All agreed.***

7 **STANDING ORDERS**

- i. ***Financial Regulations** – were **proposed** by Cllr Newnes and **seconded** by Cllr Wright to remain the same without any amendments. **All agreed.***
- ii. ***Standing Orders** – were **proposed** by Cllr Newnes and **seconded** by Cllr Wright to remain the same without any amendments. **All agreed.***

8 **ELECTION OF OFFICERS**

i. ***Appointment Of Chairman***

Cllr Wright proposed by Cllr Hough and seconded by Cllr Newnes. All agreed.

ii. ***Appointment of Deputy Chairman***

Cllr Newnes proposed by Cllr Wright and seconded by Cllr Nassab. All agreed.

iii. ***Appointment of Chairman of Planning***

Cllr Nassab proposed by Cllr Wright and seconded by Cllr Newnes. All agreed.

iv. ***Appointment of Planning Assistants***

Cllr Newnes proposed by Cllr Wright and seconded by Cllr Nassab. All agreed.

The position for a second planning assistant remains vacant.

v. ***Appointment Of The Responsible Financial Officer***

Kathryn J Whitlow (The clerk) proposed by Cllr Wright and seconded by Cllr Newnes. All agreed.

9 **ITEMS INTRODUCED BY COUNCILLORS**

None.

The meeting closed at approximately 8pm.

Signed:

Date: