

MERE PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON

MONDAY 17TH MAY, 2021, at 7:45PM

VENUE – THE MERE GOLF RESORT AND SPA

1 **PRESENT**

Cllr J Duncalf, Cllr R Finch, Cllr A Newnes, Cllr L Reynolds, Cllr P Sands, Cllr D Walker and Cllr J Wright

2 **APOLOGIES**

Cllr D Norcott

3 **CODE OF CONDUCT**

The council is using the Cheshire East Council Code of Conduct which came into force on the 1st January 2018 and was adopted by Mere Parish Council in May 2019.

4 **MINUTES**

Due to the Covid pandemic no Annual General Meeting was held in 2020.

5 **ANNUAL GOVERNANCE STATEMENT**

*The nine points of The Annual Governance Statement 2020/21 were considered and agreed by all councillors present. **Proposed by Cllr Finch and seconded by Cllr Walker. All agreed.***

6 **RESPONSIBLE FINANCIAL OFFICERS REPORT**

- i. *The Responsible Financial Officer informed the council that it will be certifying itself as **exempt from a limited assurance review** owing to the fact the gross income and expenditure is less than £25000. The certificate was signed by the Chairman and will be sent to the External Auditors and placed on the Mere Parish Council web site.*
- ii. *The **receipts** for the financial year ending 31st March 2021, not including the precept totalled £791. This is lower than the previous years as the council did not hold a bonfire event due to the Covid pandemic.*
- iii. *The **total expenditure figure** is reduced by £2850 compared to the previous years figure. Again this is due to the fact a Bonfire Event was not held.*
- iv. ***Fixed Assets** – The new flag has been added to the asset register thus increasing it to the value of £597.*

*Cllr Wright **proposed** that the financial report for the year ending 31st March 2021 be accepted as a true and correct record. **Seconded by Cllr Walker. All agreed.***

7 **STANDING ORDERS**

- i. ***Financial Regulations** – were **proposed by Cllr Wright and seconded by Cllr Walker** to be adopted by Mere Parish Council without any amendments. **All agreed.***
- ii. ***Standing Orders** – were **proposed by Cllr Wright and seconded by Cllr Walker** to be adopted by Mere Parish Council without any amendments. **All agreed.***

8 **ELECTION OF OFFICERS**

- i. **Appointment Of Chairman** – Cllr Wright **proposed by Cllr Walker and seconded by Cllr Reynolds. All agreed.**
Cllr Wright thanked the retiring Chairman, Cllr Walker, for all her hard work whilst chairman since 2018. Due to Covid and not being allowed to hold an Annual General Meeting in 2020 Cllr Walker very kindly agreed to continue as Chairman for an extra year.

- ii. **Appointment Of Deputy Chairman** – Cllr Finch **proposed by Cllr Duncalf and seconded by Cllr Walker. All agreed.**

- iii. **Appointment Of Chairman Of Planning** – *For the last six years this position has been held by Cllr Reynolds who now wishes to retire.*
Cllr Sands was proposed by Cllr Reynolds and seconded by Cllr Walker. All agreed.

- iv. **Appointment Of Planning Assistants** – Cllr Duncalf **proposed by Cllr Wright and seconded by Cllr Walker. All agreed.**
No second assistant was proposed.

- v. **Appointment Of The Responsible Financial Officer** – Kathryn J Whitlow (Clerk) **proposed by Cllr Wright and seconded by Cllr Walker. All agreed.**

9 **ITEMS INTRODUCED BY COUNCILLORS**

None.

The meeting closed at approximately 8:10pm.

Signed: Date: 12th July, 2021